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| **First Quarter Tasks** | **Second Quarter Tasks** |
| \_\_\_\_\_\_/10 Update Naviance List  \_\_\_\_\_\_/10 Final Draft of Essay  \_\_\_\_\_\_/10 Decide on your admissions plan and create an application checklist organizer  \_\_\_\_\_\_/10 Create Common App Account and Sync Naviance Account  \_\_\_\_\_\_/10 Complete Common Application  \_\_\_\_\_\_/10 Schedule College Visits if Desired  \_\_\_\_\_\_/10 Send SAT and ACT scores to Colleges along with Early Action Applications  \_\_\_\_\_\_/10 Complete FAFSA and CSS (if needed) along with Parents | \_\_\_\_\_\_/10 Complete Any Non-Common/ Regular Applications  \_\_\_\_\_\_/10 Schedule Interviews as Needed  \_\_\_\_\_\_/10 Complete Interview Elevator Speech  \_\_\_\_\_\_/10 Complete Interview Questions to Ask  \_\_\_\_\_\_/10 Schedule a mock interview with Katie and/or staff  \_\_\_\_\_\_/10 Complete Accommodation Preparation Sheet  \_\_\_\_\_\_/10 Research and Apply for Scholarships as desired  \_\_\_\_\_\_/10 Complete final assessment |
| **Winter Break Tasks** |
| * Send in any last minute applications and test scores |

Turn Me OVER

To be completed with individual **counselors** second semester:

-Review Accommodation Needs

-Contact Disabilities Services

To be completed with **parent(s)** second semester:

-Re-visit colleges as desired

-Accept a spot at your college of choice and pay the fee by May 1st

-Set up a meeting with Disabilities Services/Office of Accessibility at college of attendance

-Complete housing forms and other documents as required by the college of choice